

**CHICOPEE HOUSING AUTHORITY**  
Agenda for the  
**REGULAR MEETING OF THE AUTHORITY**

To be held at  
7 Valley View Court

March 11, 2009

**1. Roll Call, Members of the Authority:**

Call to order at:                      By:

Present:

Chester Szetela  
Brian Hickey  
Charles Swider  
Bruce Socha

Also in attendance were the following: Secretary Monica Pacello Blazic, Assistant Executive Director Pat Murry, Finance Director Denis Vermette, and Carmen Estrada, Recording Secretary.

**2. Reading of the Minutes of the Meeting**

**3. Treasurer Report**

**4. Reading of the Correspondence.**

**5. Payment of the Bills**

A tabulation of those bills to be paid is contained in the Member's folders.

**6. Committee Reports**

**7. Tenant Organization Input**

## **8. OLD BUSINESS:**

A. The request from the Assistant Executive Director to address a salary matter.  
(Tabled at last Board meeting.)

## **9. NEW BUSINESS:**

A. The Housing Authority is in receipt of a Change Order # 27 from the firm of J.D.L., Inc. for a decrease in the contract amount by \$1369.18 for materials used for the termite damage repair work at Cabot Manor Apartments (AMP8-1). This action is allowed under the contract requirements.

**Resolution required for approval**

B. The Housing Authority is in receipt of Change Order #28 from the firm of J.D.L., Inc. for an increase in the contract amount by \$21,291.23 for termite repair above the boiler room at 28 Plante Circle and at the kitchen at 24 Plante Circle at Cabot Manor Apartments (AMP8-1).

**Resolution required for approval**

C. The Housing Authority is in receipt of Change Order #29 from the firm of J.D.L., Inc. for an increase in the contract amount by \$7,105.60 for the termite repair work in the basement area at 10 thru 20 Plante Circle.

**Resolution required for approval**

D. The Housing Authority is in receipt of an invoice for payment from J.D.L., Inc for termite damage repair on Plante Circle and Stonina Drive at Cabot Manor Apartments (AMP8-1) in the amount of \$26,351.65. This invoice is in accordance with the terms of the contract requirements.

**Motion to Pay**

E. The staff has submitted a Certificate of Substantial Completion form for the firm of J.D.L., Inc. for the termite damage repair on Plante Circle and Stonina Drive at Cabot Manor Apartments (AMP8-1).

**Resolution required for approval**

F. The Housing Authority is in receipt of Change Order #2 from the firm of Alpha Contracting Assocs. Inc. for an increase in the contract time by 60 calendar days with no revisions in the contract amount.

**Resolution required for approval**

G. The Housing Authority is in receipt of an invoice for payment from the firm of Alpha Contracting Assocs. for door replacement work at Cabot Manor Apartments (AMP8-1) in the amount of \$14,051.43. This invoice is in accordance with the terms of the contract.

**Motion to Pay**

H. The Housing Authority is in receipt of an invoice for payment from Valley Opportunity Council for the After School Program at Cabot Manor Apartments (AMP-8-1) in the amount of \$5613.40 for allowable expenses for February, 2009.

**Motion to Pay**

I. The Chicopee Housing Authority received five (5) proposals to repair the termite damage at the entry doorways at Cabot Manor Apartments (AMP8-1). After a review of the bids by staff, Gardner Construction & Industrial Services is the contractor who meets the bid terms and was selected.

**Resolution required for approval**

J. The staff has prepared a contract for Gardner Construction and Industrial Services Inc. in the amount of \$61,044.00 to replace termite damaged areas as needed around the front and rear doors in 122 units at Cabot Manor Apartments (AMP8-1).

**Resolution required for approval.**

K. (FYI) The staff reports that no bids were received for engineer services (B#09-138) to determine remaining termite damage for 13 buildings at Cabot Manor Apartments (AMP8-1). This request was revised and sent to the newspaper for re-bid on March 10, 2009 and now seeks proposals from general construction companies.

L. (FYI) DHCD has notified the CHA that we will not receive funding from the Federal Stimulus Package through the Commonwealth of Massachusetts as previously anticipated.

**M.** The CHA was notified by HUD that the Housing Authority will receive a grant from the American Recovery and Reinvestment Act (ARRA) in the amount of \$921,489.00. This grant program must be used to fund capital projects in the three (3) federal developments and the funds are subject to federal requirements.

**Resolution required for approval.**

**N.** The staff has prepared a one year contract for Allied Waste of Springfield which will begin April 1, 2009 and expires on March 31, 2010. This contract will be for refuse removal at Canterbury Arms Apartments, Birch Bark Place Apartments, and Fairhaven Apartments.

**Resolution required for approval.**

**The Annual Board Meeting of the Chicopee Housing Authority will be held on April 8, 2009.**